Council Work Plan 2023-24

The Council’s work plan is updated after each meeting and posted on the Council’s website. For the full list of Council meeting dates, and corresponding paper deadlines, see: How to... submit papers to the University Council (cam.ac.uk)

Notes

Short meetings will focus on routine and/or urgent business.

Starred items will be deemed to be approved without discussion, unless a Council member requests that they be discussed under ordinary business.

The following items are included as ordinary business on the agenda of every Council meeting:

- Declarations of Interest
- Chair’s Report
- Minutes
- Matters Arising
- Updates on the USS, Industrial Action and Pay Negotiations (until February 2024)
- Council Circulars

Items which we expect to come to the Council in 2023-24, but which have not yet been pencilled in for a particular meeting (possible topics for strategic discussions are shown in red text):

**Governance-related**

- Updated Terms of Reference for Various University Committees (including safety committees)
- University Travel Insurance

**HR-related**

- Amendments to the Professorial Pay Review Scheme (starred item following BC)
- Pros and cons of opting out of the national pay negotiations

**Finance-related**

- Financial sustainability, Including an Update on Progress Towards Prioritisation, Additional Income Generation and Savings
- Revised Financial Regulations (ET)

**Estate/sustainability-related**

- Lucy Cavendish College North West Cambridge Scheme: Outline Business Case
- Sustainability Strategy - Final Version for Approval (LT or ET)
- Car Parking Policy

**IT-related**

- Proposed Mandate to Support Rationalising and Improving the University's Website Content (MT)
- Review of the Trial Year of the Email Policy (ET)
- Defragmentation
- Cyber Security

**Other**

- Knowledge Exchange Framework
- Innovate Cambridge Strategy
- Size and Shape of the University
- Reimagining Professional Services
There was also an online ‘Teach-in’ for members of the Council, Audit Committee and Finance Committee on the Annual Report and Accounts on 8 November 2023.
### Lent Term 2024

#### 22 January 2024
(online, 10:00-11:00)

**Ordinary Business**
- Options for the Appointment of External Candidates to the Office of Pro-Vice-Chancellors
- Draft Notices for the Office of Pro-Vice-Chancellor
- Recommended Appointment to the Office of Pro-Vice-Chancellor (Res)
- Proposed Market Pay (Res)
- Nominating Committee for External Members of the Audit Committee (Res)

**Starred items**
- Draft Response to the Board of Scrutiny’s Annual Report

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#### 12 February 2024
(in-person, 10:00-14:30)

**Strategic Session: Reshaping our Estate (RSoE)**

**Ordinary Business**
- Review of the University’s Risk Register
- Performance of the CUEF
- Oral Update from the EJRA & Retirement Policy Review Group
- Role Description for the Chancellor
- Update and Planning Request for the North West Cambridge Development
- Systems Management Policy
- Grace on a Temporary Moratorium on Fossil Fuel Industry Collaborations

**Starred items**

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#### 18-19 March 2024
(in-person, residential)

**Topics for the Strategic Awayday (for members of the Council, General Board and Senior Leadership Team):**
- School Visions and Academic Strategy
- Financial Sustainability
- Climate and Environmental Sustainability
- Philanthropic Priorities and Growing our Philanthropic Income
- Putting People First: Developing a New People Strategy for Cambridge

**Ordinary Business (urgent matters for one-hour meeting)**
- Matter Arising: Briefing on an Incident at the Clinical School Computing Services*
- Proposed Response to the UCEA Consultation for the 2024-25 National Pay Negotiations
- Options for the Process for Appointing the Next Chancellor
- Equality and Pay Reporting 2022-23
- Code of Practice on Freedom of Speech

**Starred items**
- Proposed Amendments to the CBELA Terms of Reference
- Annual Environmental Sustainability Report

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*An extraordinary meeting of the Council took place online from 11:30-12:30 on 6 March 2024. Two items were discussed: an incident at the Clinical School Computing Services and confidentiality on the Council.*
### Easter Term 2024

#### 29 April 2024
*(online, 10:00-11:00)*

**Ordinary Business**
- Oral Report from the Chair, Pro-Vice-Chancellors and Chair of the Audit Committee
- Joint Report of the Council and the General Board on the EJRA
- Review of CJBS
- Draft CBELA Guidelines
- Code of Practice on Freedom of Speech
- Nominating Committee for Pro-Vice-Chancellors (Res)

**Starred items**
- Key points from Discussions at the Strategic Awayday
- Access and Participation Plan for 2024-28 (for comment)
- Proposed dates for meetings in 2024-25
- Updated Anti Bribery and Corruption Policy
- Phase 1 of the Review of Exam Regulations
- Update on the Casual Workforce Review Project (Res)

#### 3 June 2024
*(in-person, 10:00-14:30)*

**Strategic Session:** *Student Workload – progress update*

**Ordinary Business**
- Oral Update from the Chair of the Audit Committee
- Draft Allocations Report for 2024-25
- Interim Update on the Ten Year Cash Flow Model
- Learning & Development Review
- Revisions to the Staff and Students Relationships Policy
- Process for Reviewing the VC’s Objectives
- Access and Participation Plan for 2024-28 (for approval)
- Annual Review of Council Documentation
- Update on Defragmentation
- Confidentiality on the Council
- Nominating Committee for Pro-Vice-Chancellors (Res)

**Starred items**
- Workers Predictable Terms and Conditions Act 2023

#### 15 July 2024
*(in-person, 10:00-14:30)*

**Strategic Sessions:** *People Strategy – progress update*

**Ordinary Business**
- Oral Update from the Chair of the Audit Committee
- Plan for the Council Self-Effectiveness Review
- Draft Council Work Plan for 2024-25
- Application for the Athena Swan Award
- Recommendation from EDIC and HRC on the University’s membership of the Stonewall Diversity Champions Programme
- ‘Being LGBTQ+ in Cambridge: A review of the experiences and support of staff at the University of Cambridge
- Plans for Phase 2 of the North West Cambridge Development

**Starred items**
- Access and Participation Plan for 2024-28 (for comment)