Council Work Plan 2022-23

The Council’s work plan is updated after each meeting and posted on the Council’s website. For the full list of Council meeting dates, and corresponding paper deadlines, please see: How to... submit papers to the University Council (cam.ac.uk)

Recurrent items
The following items feature on the agenda of every Council meeting:
- Declarations of Interest
- Minutes
- Matters Arising
- Report by the Acting Vice-Chancellor/Vice-Chancellor
- Update on the USS and Pay Negotiations
- Council Circulars

Michaelmas Term 2022

<table>
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<th>Date</th>
<th>Agenda Item</th>
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<td>20 September 2022</td>
<td>Interviews for the Office of Vice-Chancellor</td>
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<td>17 October 2022</td>
<td>Principal business</td>
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<tr>
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<td>• Proposals for Managing Conflicts of Interest in the Context of the USS</td>
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<td>• Report on Alternative Means of Maintaining the Total Remuneration and Retirement Package of the University's USS Members</td>
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<td>• Update on the Ten-Year Cash Flow Model</td>
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<td>• Innovate Cambridge Charter</td>
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<td>• Proposals for Supporting Staff During the Cost of Living Crisis</td>
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<td>Other matters</td>
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<td>• 50 Member Grace on Fossil Fuel Industry Ties (and associated correspondence)</td>
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<td>• Annual Report of Development and Alumni Relations</td>
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<td>• *Annual Report of the Council (First Draft for Comment)</td>
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<td>• *Annual Report of the Board of Scrutiny</td>
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<tr>
<td>Reserved business</td>
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<td>• Nominating Committee for External Members of the Council</td>
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<td>• Nomination for Appointment as Chair of the Cambridge University Endowment Trustee Body</td>
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<td>• Term of Office for the Next Vice-Chancellor</td>
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28 November 2022

**Principal business**

- End of Year Documentation:
  - Prevent Return to OfS
  - Annual Reports of the Audit Committee and the Internal Auditors
  - Annual Report of the Remuneration Committee
  - *Annual Report of the Council (Second Draft for Approval)*
  - *Annual Report of the General Board*
  - *Annual Research Integrity Report*

**Other matters**

- Updates to the University Risk Register
- Draft Terms of Reference for the Study to Assess the Likely Impact of the Grace on Fossil Fuel Industry Ties on the University’s Mission
- Lessons Learnt from the Vice-Chancellor Search Process
- *Proposals and Draft Terms of Reference for the Estates Committee*
- *Proposals and Draft Terms of Reference for the University Housing Commissioning Body and the Housing Sub-Committee*

**Reserved business**

- Proposal from the Honorary Degree Committee
- Appointment of the Deputy Chair of the Council
- Appointment of the Chair of the Audit Committee
- Update and Proposal from the Remuneration Committee

19 December 2022

This meeting has been cancelled. Urgent matters have been brought forward to the November meeting. Other matters have been rescheduled for the January meeting.
### Lent Term 2023

**23 January 2023**

**Principal business**
- Update on the Implementation of the Strategic Review of Student Mental Health and Wellbeing, Including the Student Suicide Safer Strategy and Action Plan
- HR-related Policies:
  - Dignity at Work Policy and Grievance Policies
  - Hybrid and Flexible Working Policies

**Other matters**
- Update on the Study to Assess the Likely Impact of the Grace on Fossil Fuel Industry Ties on the University’s Mission
- Performance of the CUEF
- Incident Management and Business Continuity Policy
- Draft Response to the Board of Scrutiny’s Annual Report
- Draft Terms of Reference for the Pension Conflicts Sub-Group
- *Changes to the Financial Hardship Schemes
- *University’s Submission to the Teaching Excellence Framework

**Reserved business**
- Nominating Committee for External Members of the Council

### 20 February 2023

**Principal business**
- Update on the Industrial Action Task Force
- Implementation of the 2023-24 Annual Pay Award
- UCEA consultation on the future of Collective Pay Bargaining
- Summary of Priorities for the University
- Principles for Reshaping the Estate
- Cyber-Security Risk Reduction in the Short and Medium Term

**Other matters**
- Update on the Defragmentation of the Digital Estate
- Review of the University’s Risk Register
- Terms of Reference for the Retirement Policy and EJRA Review Group
- Strategy for Sport and Physical Activity (2023-2027)
- *Re-direction of Funds Donated to the Now Closed Learning Together Programme

**Reserved business**
- Recommendation for Appointment to the Press and Assessment Board
- Contract Extension for the Acting Vice-Chancellor
20 March 2023

Principal business
• Proposal for the Commercial Approach for Future Phases of North West Cambridge

Other matters
• Equality and Pay Reporting 2021-22
• Update on the Study to Assess the Likely Impact of the Grace on Fossil Fuel Industry Ties on the University’s Mission
• Draft Notice Condemning Vandalism of University Property
• Draft Response to the Discussion Remarks Relating to the Employer Justified Retirement Age
• Timetable and Approach to Setting and Reviewing the Vice-Chancellor’s Objectives
• Confidential Trust (Trustee-only item)

Reserved business
• Appointments to the Cambridge University Endowment Trustee Body

Easter Term 2023

24-25 April 2023

Ordinary meeting
• [Matter Arising] Draft Response to the Discussion Remarks Relating to the Employer Justified Retirement Age
• Matters Relating to the Council Sub-Group on USS Pensions
• Review of the Staff Hardship Grant Scheme

Strategic Meeting
• Managing the University’s Finances
• Academic Investment
• Achieving Change
• Sustainability and Carbon Reduction
• People

22 May 2023

Principal business
• Implications of the Marking and Assessment Boycott (within the standing item on industrial action)
• Interim Update on the Ten-Year Cash Flow Model

Other matters
• Interim Report from the Chair of the Audit Committee
• Key Points from the Discussions at the Strategic Awayday
• Proposal for a New Council Meeting Schedule
• Briefing on the North West Cambridge Development
19 June 2023

**Principal business**

**Other matters**
- Case for the Introduction of a Reading Week
- International Working Policy
- Email Address Allocation and Retention Policy
- Update on the EJRA

**Reserved business**
- Objectives for the Vice-Chancellor for 2023/24

17 July 2023

**Principal business**
- Study to Assess the Likely Impact of the Grace on Fossil Fuel Industry Ties on the University’s Mission

**Other matters**
- Market Pay Review
- Annual Carbon Reduction Update
- Annual Review of Council Documentation
- Draft Council Work Plan for 2023-24
- Student Consultation Framework
- Update on the Employer Justified Retirement Age

**Other items expected to come in Easter Term but timing tbc**

**For a meeting**
- New People Strategy

**Other items which are expected to come to the Council in 2022-23**

The following items will be added to the work plan for particular meetings in due course.

**Governance-related**
- Updated Terms of Reference for Various University Committees

**HR-related**
- Equality, Diversity and Inclusion: Next Steps

**Estate/sustainability-related**
- Property Board Business Plan
- Bond Repayment Portfolio
- Lucy Cavendish College North West Cambridge Scheme: Outline Business Case

**Finance-related**
- Revised Financial Regulations