Council Work Plan 2019-201

Michaelmas Term 2019

24 September 2019

<table>
<thead>
<tr>
<th>Principal Business</th>
<th>stand-alone items</th>
<th>recurrent items</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Update on USS and Pay Negotiations</td>
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<td></td>
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<td>Update on Brexit</td>
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</tbody>
</table>

Reports
- The Council’s Annual Report (first draft)
- The Council’s Annual Work Plan

Other Matters
- Amendment to Grace 4 on the Board of Graduate Studies
- Refurbishment of 7-9 Hills Road

24 September 2019

Strategic Meeting
- Programmes of Action
- Financial sustainability – Surplus Improvement Plan

14 October 2019

<table>
<thead>
<tr>
<th>Principal Business</th>
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<tbody>
<tr>
<td></td>
<td>Brexit Planning</td>
<td>Update on USS and Pay Negotiations</td>
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<tr>
<td></td>
<td>Council self-effectiveness review</td>
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<tr>
<td></td>
<td>Advantages and disadvantages of divestment progress update / report</td>
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</tbody>
</table>

Reports
- CUDAR Report
- North West Cambridge quarterly update (to include update on the impact of the National Living Wage on tenancy circumstances)
- Board of Scrutiny Report
- The Council’s Annual Report (second draft for approval)

Other Matters
- Appointment of CIML Chair (Res)

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1 The Annual Investment Office report will come to the Council in October 2020, to align with the financial year-end of the fund. The Council will have the opportunity to hold an ‘Information Session’ with the Investment Office during the academic year, to be scheduled for January / February 2020.
### 25 November 2019

**Principal Business**

<table>
<thead>
<tr>
<th>Stand-alone Items</th>
<th>Recurrent Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Documentation on Freedom of Speech</td>
<td>• Update on USS and Pay Negotiations and Industrial Action</td>
</tr>
<tr>
<td>• End of Year Documents</td>
<td>• Brexit Update</td>
</tr>
<tr>
<td>- Accountability Return to OfS</td>
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<td>- Financial Return to OfS</td>
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<td>- Prevent Return to OfS</td>
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<tr>
<td>- Annual Remuneration Report</td>
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<tr>
<td>- CUEF Accounts</td>
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</table>

**Reports**

- OfS Documents on Conditions of Registration
- Report on Email Security
- Annual Report of the General Board
- Council Self-Effectiveness Review – Follow up
- HRAP Report
- Update on Property Entity

**Other Matters**

- Appointment of External Members of the Audit Committee (Res)
- Cambridge Enterprise Chair Nomination (Res)
- Investment Board Members (Res)
- Honorary Degree Nominations (Res)

### 9 December 2019

**Principal Business**

<table>
<thead>
<tr>
<th>Stand-alone Items</th>
<th>Recurrent Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Student Mental Health and Wellbeing Strategy</td>
<td>• Update on USS and Pay Negotiations</td>
</tr>
<tr>
<td>• International Strategy</td>
<td></td>
</tr>
</tbody>
</table>

**Reports**

- OfS Financial Return Workbook
- Governance Review Working Group

**Other Business**

- New Award of ‘Friend’
- Nominating Committee for External Members of the Council (Res)
- Nominating Committee for the Office of the Pro-Vice-Chancellor (Res)
Lent Term 2020

20 January 2020

**Principal Business**

<table>
<thead>
<tr>
<th>stand-alone items</th>
<th>recurrent items</th>
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</thead>
</table>
| • Preparations for REF2021 | • Update on USS and Pay Negotiations  
  • Draft Response to the Report of the Board of Scrutiny |

**Reports:**

- Degree classification report
- Annual Equality and Diversity information report
- NWC quarterly update

**Other Matters**

- Nominating Committee for the Office of Pro-Vice-Chancellor

24 February 2020

**Principal Business**

<table>
<thead>
<tr>
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<th>recurrent items</th>
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</thead>
</table>
| • Coronavirus response  
  • Updated Risk Register  
  • Documentation on Freedom of Speech | • Update on USS and Pay Negotiations |

**Reports:**

- Gender Pay Gap Report and Equal Pay Review
- Report of the Information Services Committee
- Standing Orders, Code of Practice, Statement of Primary Responsibilities, Statement of Corporate Governance

**Other Business**

- Appointment of External Member of the Finance Committee
- Appointment of new Chair and Members to the WNWCE Board
- Use of bond proceeds - WNWCE commercial research buildings, Gusto Mill, Air Source Heat Pump

16 March 2020

**Principal Business**

<table>
<thead>
<tr>
<th>stand-alone items</th>
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</thead>
</table>
| • Admissions-related matters: OfS consultation, internal review, update on APP | • Update on USS and Pay Negotiations  
  • Update on coronavirus |

**Reports:**

- Membership of Regent House
- Academic titles and dual career pathway
Other Matters
- Update on Transport Strategy
- Student membership of Council and GB
- Reappointment of external auditors

Easter Term 2020

20 April 2020

Principal Business
stand-alone items
- Update on USS and Pay Negotiations
- Update on coronavirus

Reports
- Governance of CUEF
- Report on special ordinance on bond proceeds
- Reports on class lists and examiner fees

Other Matters
- EJRA (Employer Justified Retirement Age) Working Group update
- NWC quarterly update

21 April 2020

Strategic Meeting
- Financial planning to include: 10 Year Financial Model; Capital project commitments; recovery of research overheads; Risk 1

18 May 2020

Principal Business
stand-alone items
- Advantages and disadvantages of divestment report
- Proposals for the establishment of the Property Entity
- Housing Working Group Update

recurrent items
- Update on USS and Pay Negotiations
- Update on coronavirus
- Budget and Allocations Report

Reports

Other Matters
- Response to OfS consultation on admissions system
- Process – Vice-Chancellor’s performance review and objectives

15 June 2020

Principal Business
stand-alone items
- Student Support Initiative
- Inclusive Cambridge
- ESSC report on Carbon Neutrality

recurrent business
- Update on USS (including Notice) and Pay Negotiations
- Update on coronavirus
- Council’s response to DWG recommendations, including update on Cambridge Zero

**Reports**
- Undergraduate and Postgraduate Admissions
- CUSU/GU report

**Other Matters**
- Review of Student Societies
- Conflict of interest policy
- Gifts and hospitality policy
- Risk Registers from NSIs
- Update on implementing recommendations from Council self-effectiveness review

15 July 2020

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<tr>
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<th>Reports</th>
<th>Other Matters</th>
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<tr>
<td><strong>stand-alone items</strong></td>
<td><strong>recurrent business</strong></td>
<td><strong>NWC Quarterly Report</strong></td>
</tr>
<tr>
<td>Strategic Review of Admissions and Outreach initial report</td>
<td>Update on USS and Pay Negotiations</td>
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<td>Emergency and Continuity Planning</td>
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